

CERTIFICATE OF APPROPRIATENESS APPLICATION

For Office Use Only:

Date Received by Building Inspector's Office _____

Signature of Building Inspector _____ Date _____

Has a Building Permit been issued for this property: YES _____ NO _____

Date Sent to Historic Preservation Commission _____

Date Reviewed by Historic Preservation Commission _____

Date Approved by Historic Preservation Commission _____

Date of Notification of Approval _____

Property Address: _____

APPLICANT INFORMATION:

Name _____ Telephone: _____

Email _____

Street Address _____

State _____ Zip Code: _____

Applicant's Function: (circle one): Owner, Lessee, Agent, Architect, Contractor, Attorney, Other

OWNER INFORMATION (if different from above)

Name _____ Telephone: _____

Email _____

Street Address _____

State _____ Zip Code: _____

Please answer the following questions to determine the review process necessary for the proposed project:

1. Does this project lie within the boundaries of the Downtown Public Square Historic Overlay District? See attached MAP of Area Boundaries.

YES NO

If no, your project does not require a Certificate of Appropriateness.

If yes, proceed to the next section.

2. Does your project include:

YES NO Significant renovation to the façade or areas visible by the public

YES NO New Construction.

YES NO Demolition

YES NO Relocation of an existing structure

YES NO Painting

If you answer NO to all, your project does not require an Certificate of Appropriateness.

If you answered YES to any of the above activities, you must submit plans to the Historic Commission for review PRIOR to beginning construction and/or demolition. Complete the following page and submit to Historic Commission C/O Glasgow Building Inspector, 126 East Public Square, Glasgow, KY 42141

Age and Style of Building if Known: _____

Required for all Applications

A completed application must include:

- Clear color photographs of the building, object, site, and structure, showing current conditions
- Renderings of Project to include drawings, example photographs, paint colors, etc.
- Description of the Project. *Use additional sheet if necessary. Include the name of contractor or architect if applicable. Details should include any structural changes, alterations, paint, etc. occurring on the façade or areas visible to the public.*

Acknowledgement:

In filing this application, I understand that it becomes a part of the public record of the City of Glasgow and hereby certify that all information contained herein is accurate to the best of my knowledge. Application must be signed by both the applicant and property owner if different.

Letter of authorization must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of either the property owner or applicant.

Signature of Applicant	Type or Print Name	Date
------------------------	--------------------	------

Signature of Property Owner	Type or Print Name	Date
-----------------------------	--------------------	------